

Michigan CSI
(Cyber Safety Initiative)
School Principal Solicitation Template

[DATE]

[SCHOOL ADDRESS]

Dear [SCHOOL PRINCIPAL]:

Re: Attorney General Mike Cox's Michigan Cyber Safety Initiative (CSI) Presentations

It is important that we all appreciate the dangers that lurk on the Internet and arm ourselves with the tools to keep our families safe. Did you know, for instance, that 1 in 7 kids was sexually solicited online in 2005 or that 89% of sexual solicitations of youth were made in either chat rooms or through instant messaging? Moreover, 50% of teens talk in chat rooms or use instant messaging with Internet strangers.

Protecting children from Internet predators is one of Attorney General Mike Cox's top priorities. Through his Michigan CSI program he is offering presentations for students in grades K-8 and a one-hour community seminar. The length and recommended attendance for each student presentation is as follows:

<u>Grade</u>	<u>Length</u>	<u>Recommended Maximum # Students</u>
K-3	20 – 25 minutes	60 - 75 students
4-5	40 - 45 minutes	80 - 100 students
6-8	35 - 40 minutes	Auditorium setting

The [DISTRICT] has reserved the week of [DATE] for our presentations. We are working with the Intermediate School District to schedule the community seminar. Once the date and location of the community seminar is determined, we will provide you with this information.

I invite your school to offer student presentations. Please indicate your interest in participating by completing the attached form and returning it to [DISTRICT CONTACT & CONTACT INFORMATION] no later than [DATE]. The Attorney General's office will be in our district for a limited time and we may not be able to accommodate all requests.

Thank you for recognizing that the Internet is an increasingly risky place for our students and that we need to do our part to protect our community.

Sincerely,

[SUPERINTENDENT'S NAME]

Michigan CSI School Interest Form

1. The District has been assigned the week of [DATE] to schedule presentations. Please indicate in order of priority which day(s) you would like to offer presentations at your school; as well as the block of time you will need. Also indicate the number of students attending per grade.

PRIORITY		**TIME**	
Example:	<u> 3 </u> Thursday	from	<u> 8:15 a.m. </u> to <u> 2:20 p.m. </u>
	<u> </u> Monday	from	<u> </u> to <u> </u>
	<u> </u> Tuesday	from	<u> </u> to <u> </u>
	<u> </u> Wednesday	from	<u> </u> to <u> </u>
	<u> </u> Thursday	from	<u> </u> to <u> </u>
	<u> </u> Friday	from	<u> </u> to <u> </u>
Number of students attending per grade:			
K: <u> </u> 1: <u> </u> 2: <u> </u> 3: <u> </u> 4: <u> </u> 5: <u> </u> 6: <u> </u> 7: <u> </u> 8: <u> </u>			
Number of presentations:			
K-3: <u> </u>		4-5: <u> </u>	6-8: <u> </u>

2. For each presentation, indicate location and any equipment you **DO NOT** have on lines below:

Laptop computer, IBM compatible with:

- USB port
- *QuickTime Player*
- *RealPlayer*
- *Microsoft PowerPoint*

Data Projector
Projector Screen
Extension Cord
Power Strip

Podium (or high table)
Microphone
Speakers

Example:

K-3: Presentations in gym; we do not have a microphone.

K-3: _____

4-5: _____

6-8: _____

3. School information:

School Name: _____

Address: _____

City, Zip: _____

Phone number: _____

4. Building Coordination information (person completing this form):

Name: _____

Phone Number & E-mail address: _____

5. Community Seminar:

Would your school be interested in participating in a district-wide Community Seminar for adults? **Yes/No**

Return form by [DATE] to [DISTRICT CONTACT].